



New Development: ***Standing Rules***

These standing rules elaborate and supplement the operating policies of the West Virginia Asthma Coalition (WVAC) Bylaws. As such, they are intended to represent the current practice and procedure of the organization. These standing rules shall be adopted, amended and/or repealed by the WVAC Executive Committee. Any Executive committee member may propose to amend or repeal these rules. Proposals are adopted by a majority vote of the Executive Committee members and the rules updated as approved. (The initial *Standing Rules* proposal was introduced, adopted, and implemented at the Winter WVAC Meeting in February 2010).

Article 1: Organization:
See Bylaws

Article II: Purpose:
See Bylaws

Article III: Membership:
See Bylaws

Article IV: Meetings:
See Bylaws

Only members who are in good standing may be provided an overnight stay/room at the annual retreat provided by the WVAC. A member in good standing is a member who has attended at least one quarterly meeting and two conference calls in an activity year, or has been considered to be in good standing by an Executive Committee majority vote. (Providing overnight accommodations are not a guarantee of WVAC membership).

Article V: Voting:

See Bylaws

Article VI: Executive Committee (**BYLAWS**)

The Executive Committee shall manage the business of this organization consisting of nine (9) members. Those members are the AEPP program manager, the AEPP program coordinator, the ALAWV Asthma Coalition program manager, the committee chairs, WVAC President, and WVAC Vice-President.

The members to be chosen for the ensuing year shall be chosen at the annual meeting of this organization in the same manner and style as the officers of this organization and they shall serve for a term of one year.

The Executive Committee shall have the control and management of the affairs and business of this organization. Such Executive Committee shall only act in the name of the organization when it shall be regularly convened by its President after due notice of such meeting has been made to all Executive Committee members.

The Executive Committee will determine funding priorities and allocate money when necessary after a consensus is reached. If necessary, then decisions about finances will go to a vote with a majority of the members approving the action.

Forty (40) percent of the members of the Executive Committee shall constitute a quorum and the meetings shall be held every quarter at a date and time set by the Executive Committee. At such meetings, Executive Committee members will vote on any actions.

Each Executive Committee member shall have one vote. Executive Committee members may not vote by proxy.

The Executive Committee may at any time make such rules and regulations covering its meetings and will meet quarterly.

Vacancies in the Executive Committee shall be filled by a vote of the majority of the remaining members of the Executive Committee for the remainder of the year.

The ALAWV Asthma Coalition program manager will serve as the Executive Committee secretary.

A member may be removed when sufficient cause exists for such removal and the removal is approved by a two-thirds vote.

If an Executive Committee member fails to attend two or more Executive Committee meeting in person or by conference call within one year, he or she and the organization he or she represents may be removed by a simple majority vote of the Executive Committee.

Article IX: Committees:
See Bylaws

Article X: Dues:
See Bylaws